



Studio Policies

NO GUM AT THE STUDIO AT ANY TIME.

DRESS REQUIREMENTS: Pink tights, pink ballet shoes, and a leotard in the class color and style assigned. Hair must be neatly up, secured away from face and off the neck, in a bun. **NO JEWELRY.** Boys wear short-sleeved white t-shirt, black tights or solid color shorts, white socks and black or white shoes. Mark all items inside with dancer's name. We cannot help you retrieve lost items if there is no identification. Unmarked shoes, leotards, skirts, warm-ups, water bottles, etc. will be put in the dresser in the girls dressing room and will be discarded if not claimed by the end of EACH TRIMESTER . For **CONTEMPORARY Class:** Girls wear the leotard uniform of their ballet level and just roll up their pink tights. Hair should be in a bun. For **Flamenco class:** Girls need to wear their uniform leotard of their ballet level and a black character skirt, and black character shoes are needed (dancers could hurt their feet wearing ballet shoes during Flamenco Class) character shoes are needed for any performances. For **Pilates Class:** Because of lack of time to change it is preferred that students just keep their ballet uniform for Pilates. Hair needs to be pulled up and off the face. No shoes are required. Mats are available to use at the studio. Please consider purchasing one for your child as our supply of mats goes down every year. If a student is not wearing required uniform, they will be asked to purchase the correct uniform for the class. For students levels 4 and higher, there should be no undergarments showing, this includes bra straps, the correct uniform should have this build in.

ATTENDANCE: Faculty prefers that absences be reported prior to class time. This may be reported to the teacher, or to Mimi via text, email or phone call. Tuition adjustment will be given only in the event of a prolonged illness or injury. Please give as much notice as possible for any vacations or appointments that will cause an absence. If your child was sick from school, please keep them home from class as well. BAA reserves the right to cancel a class due to insufficient registration or attendance.

PROMPTNESS: It is essential that students come to class on time. In ballet terms, on time is at least 10 minutes before class begins. Lack of a proper warm up at the beginning of class can cause injuries. If your child is running more than 10 minutes late please let the studio know ahead of time. Late arrivals disrupt class concentration. Students over 10 minutes late for class may be asked to sit and observe or warm up silently off to the side.

RECITAL: All students are encouraged to participate in the annual spring recital. Ballet is a performing art and the hard work and training done deserves to be shown on stage at the end of the school year. Seniors in High School may get the chance to be featured either in solos or groups, depending on the number of graduating seniors in a given year. Dancers participating in YOUNG ARTIST at Musicfest may get a chance to be featured in solos.

COSTUMES: As with many ballet academies in this nation, we at BAA feel that costumes are a rite of passage for our students. Each student will earn the right to wear more elaborate costumes the longer they have trained. Our advanced students have spent many years earning the right to wear a professional tutu, which is celebrated immensely by BAA. Costumes for the spring recital and other shows throughout the year are rented by the students. BAA prefers to use high quality costumes, this is why costumes are rented. The rental fee goes to any added items such as headpieces and accessories as well as the cleaning fees we accrue after each performance. There is absolutely no eating while the student is in costume. There will also be a RECITAL FEE which helps defray the costs of renting the performance venue. The Recital Letter will go out to all parents months in advance. If your child will not be able to perform in our annual recital this is the time to let the Front Desk (Staff) and the faculty member at BAA know.

STUDIO BEHAVIOR: BAA is a school. Students and family members are asked to be quiet and courteous upon entering the building. Younger students should be dropped off and have enough time to get ready for class. Staff is not available to supervise children before or after class. Siblings of students need to be supervised at all times. Unsupervised or disruptive children may be asked to leave. Please do not leave anything of value in the dressing room. There are lockers available to the older students . Please ask BAA staff if your child would like to use a locker. If a student owns a cell phone it must be kept in the dressing room and make sure the phone is on silent and kept in their ballet bag.

BAA understands that eating and drinking in the studio is sometimes necessary due to a large class load or a break in between classes. We do ask that any mess or trash be cleaned up immediately. If this rule is not followed , eating and drinking privileges may be revoked. BULLYING or harassment will not be tolerated. If a student breaks this rule, they will be expelled immediately and not refunded tuition for the trimester. Respecting our staff, faculty, other students and ourselves is what we teach at BAA. Disrespectful behavior will be brought up to a student's parent in a 1 on 1 meeting. Please send your child with healthy food choices and water. Water is available in the studio, if a water bottle is forgotten. It is highly suggested students bring a water bottle to class with them. Water bottles are allowed in classrooms, as long as they are placed against the wall , not interfering with class.

ARRIVAL & DEPARTURE: Parents must drop off and pick up students in a timely manner. Students must be picked up promptly after class. There are two main areas for parking, the parking lot across the street and the metered parking out front. Please keep in mind that if parking is not paid, there is a chance a parking ticket will be placed in your windshield. If you are just dropping off or picking up you may idle in front of the building as

long as your flashers are on and depart within a few minutes. Take care to note that on the other side of Browne is a homeless shelter. On occasion, people from the shelter wonder across the street and may loiter in front of the studio. If this happens, you may call House of Charity at (509) 342-5642 and they will send someone over to take care of the issue.

CLASSES: Students enrolled in ballet class are taught from the Central Pennsylvania Youth Ballet curriculum founded by Marcia Dale Weary. Students are graded using this curriculum throughout the year. In order to move into a higher ballet class the following year all of the specific parameters must be met. Every student progresses at their own pace and if a student needs to repeat level, this is the best thing for the student and is not looked at as if the student has failed. Students may take extra lower level classes to help build their skill level. If a student wishes to take extra classes they need to get permission from the Director as some classes may be full. If a student misses one of their classes, they have the opportunity to take a lower level class as a make-up class, make up classes need to be approved by the faculty member teaching the class.

TUITION: Trimester payments are due in full at the beginning of the trimester or paid in equal installments at the beginning of each month. A single payment for the whole year (September to May) is another option of payment, you will receive a free BAA shirt as a courtesy of the single payment option. Please let the front desk know which payment option you choose. Invoices will be sent out at the beginning of the month or trimester via email. You may pay online using the invoice in the email, by check or cash in the studio. Payment is due by the 5th of the month. Enrollment is on a trimester basis only and not monthly. Tuition is non-refundable, non-transferable, and non-adjustable unless absence or withdrawal is due to prolonged illness or injury verified by a doctor's certificate.

WITHDRAWAL: If a student wishes to withdraw from a class, written notice is required three months in advance. Tuition will apply until the end of the trimester.

AUDITIONS: For the respect and confidentiality towards dancers and adjudicators, all auditions held at BAA are closed.